

**Confidential**

# Pastoral Reference Form



**HERITAGE**  
Christian School

This portion is to be completed by the student/parent:

Name of Student \_\_\_\_\_

The purpose for which this confidential reference form is being obtained is admissions to Heritage Christian School in Hudson, NC. ("HCS"). It will be received and maintained in confidence. If you are admitted and enrolled, and if HCS retains this confidential reference form, you may inspect this reference form and any attachments pursuant to The Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99), unless you have voluntarily waived this right by signing the following statement:  
**WAIVER OF RIGHT TO ACCESS:** I, the undersigned, hereby expressly and voluntarily waive any and all access rights I might have to this confidential reference form under The Family Educational Rights and Privacy Act (20 U.S.C. §1232g; 34 CFR Part 99), any state law, or any other laws, regulations, or policies. I understand that the observations made shall remain confidential between the writer and HCS. I acknowledge and represent that I am over the age of 18, have carefully read and understand this Waiver of Right to Access, and I have signed it knowingly and voluntarily.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

Parent or Guardian Signature (if under 18) \_\_\_\_\_ Date \_\_\_\_\_  
(The signing of this waiver is voluntary. It is not required as a condition for admission.)

**INSTRUCTIONS TO THE REFERENT:** Thank you for taking the time to complete this form. We realize that to be successful with our students there must be a cooperation between the home, church, and school. We cannot accomplish our mission if students are not in regular attendance in a Bible believing church. Would you please take a moment and fill out this brief questionnaire for the student. Please note the FERPA proviso as shown above. Although the applicant may voluntarily waive the right to review this reference, it is hoped that a spirit of openness and candor will exist between the applicant and the referent regarding this reference.

**Pastoral Referent:** A leader at a Christian organization with direct access/oversight into the applicant's spiritual life, and can be any of the following: Pastor, Elder, Deacon, and/or Sunday School Teacher. It must be someone who has known the applicant for at least one year and cannot be a relative of the applicant.

- How long have you known the student? \_\_\_\_\_ years \_\_\_\_\_ months
- Is this student in regular attendance in your church? \_\_\_Yes \_\_\_No
- Do the parents regularly attend your church? \_\_\_Yes \_\_\_No
- In your opinion would this student be a positive or negative influence on other students in the school?  
\_\_\_\_Positive \_\_\_Negative
- Would you recommend that we accept this student?  
\_\_\_\_No, Not at this time. \_\_\_\_Questionable. \_\_\_\_Yes, with reservation. \_\_\_\_Yes, Strongly so.

If no, please explain: \_\_\_\_\_

*Please add any further comments you wish. Attach another document if necessary.*

Referent's name (please print) \_\_\_\_\_ Date \_\_\_\_\_

Referent's signature \_\_\_\_\_

### Church and denominational affiliation

Church \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Email Address \_\_\_\_\_

*Please email this form to [data@heritagechristianschool.info](mailto:data@heritagechristianschool.info) or mail in the envelope provided.*